

PSOUTH FRANKLIN TOWNSHIP
Re-Organizational Meeting
South Franklin Township Municipal Building
January 3, 2017

MEETING MINUTES

Supervisors: Chair Kellie Orlosky, Vice Chair William Cline and Mark Knestrick

Solicitor: Jim Jeffries

Township Manager: Tyler Linck

Guests: None

PLEDGE OF ALLEGIANCE

Meeting called to order at 4:45 p.m. by Orlosky.

Orlosky resigned her Chair and handed meeting over to Solicitor Jeffries.

Solicitor Jeffries asked for a motion to appoint a temporary Chairman. Motion by Orlosky to nominate Cline as temporary Chair. Seconded by Knestrick. Vote: Orlosky yes, Cline yes, Knestrick yes. Motion carried.

Motion by Cline to nominate Cline as Chair. Seconded by Orlosky. Vote: Orlosky yes, Cline yes, Knestrick yes. Motion carried.

Motion by Knestrick to nominate Orlosky as Vice-Chair. Seconded by Cline. Vote: Orlosky yes, Cline yes, Knestrick yes. Motion carried.

Motion by Knestrick to reappoint Tyler Linck as Township Manager at a rate established in the 2017 General Fund Budget. Seconded by Cline. Vote: Orlosky yes, Cline yes, Knestrick yes.

Motion by Cline to re-appoint Kellie Orlosky as Secretary/Treasurer at the rate established in the 2017 General Fund Budget. Second by Knestrick. Vote: Knestrick yes, Cline yes, Orlosky abstain.

Motion by Orlosky to designate Dempsey Moore as Road Crew Leader, at the rate established by the union contract. Seconded by Knestrick. Vote: Orlosky yes, Cline yes, Knestrick yes. Motion carried.

Motion by Orlosky to reappoint Zoning/Code Enforcement Officer Fred Pozzuto at a rate established in the 2017 General Fund Budget. Seconded by Knestrick. Vote: Orlosky yes, Cline yes, Knestrick yes. Motion carried.

Motion by Orlosky to reappoint James Jeffries and Associates as Township Solicitor for 2017 with a retainer of \$250.00/month plus billable hours. Seconded by Knestrick. Vote: Orlosky yes, Cline yes, Knestrick yes. Motion carried.

Motion by Cline to retain Custodian for Community Building and Pavilion, Nancy May at the rate established in the 2017 General Fund Budget, and to appoint the office staff to share the cleaning of the secured area of the municipal building at the rate established in the 2017 General Fund Budget. Seconded by Knestrick. Vote: Orlosky yes, Cline yes, Knestrick yes. Motion carried.

Motion by Knestrick to approve the hiring of a college student for the summer as the grounds keeper at the rate of \$11.00 an hour, if previous grounds keeper returns his rate will be set at \$11.50 an hour based on set rates. Seconded by Orlosky. Vote: Orlosky yes, Cline yes, Knestrick yes. Motion carried.

Motion by Knestrick to set the Year 2017 Commission Rate for the Real Estate Tax Collector at 3% on all real estate taxes collected, including penalties and prior year taxes made. Seconded by Cline. Vote: Orlosky yes, Cline yes, Knestrick yes. Motion carried.

Motion by Knestrick to retain Tom Bibby as Sewage Treatment Plant Officer at a salary established in the 2017 Sewage Fund Budget. Seconded by Orlosky. Vote: Orlosky yes, Cline yes, Knestrick yes. Motion carried.

Motion by Orlosky to appoint Bankson as Township Sewage Engineer and Gateway as Road Engineer for 2017. Seconded by Knestrick. Vote: Orlosky yes, Cline yes, Knestrick yes. Motion carried.

Motion by Cline to set the Treasurer's Bond at \$750,000 made. Seconded by Knestrick. Vote: Orlosky yes, Cline yes, Knestrick yes. Motion carried.

Motion by Cline to set the Park Board Treasurer's Bond at \$25,000. Seconded by Knestrick. Vote: Orlosky yes, Cline yes, Knestrick yes. Motion carried.

Motion by Orlosky to set the meeting dates for the Board of Supervisors for the first Wednesday of the month at 4:45 p.m. for the business meeting and the last Wednesday of the month at 4:45 p.m. for the planning meeting. Seconded by Cline. Vote: Orlosky yes, Cline yes, Knestrick yes. Motion carried.

Motion by Orlosky to set office hours of 8:30 a.m. to 4:30 p.m., Monday through Friday. Seconded by Knestrick. Vote: Orlosky yes, Cline yes, Knestrick yes. Motion carried.

Motion by Orlosky that all checks issued by the Township must be signed by three of the four people authorized to sign. Seconded by Knestrick. Vote: Orlosky yes, Cline yes, Knestrick yes. Motion carried.

Motion by Orlosky to retain Pittsburgh National Bank as depository for the Township General Fund and the Pennsylvania Local Government Investment Trust. Seconded by Cline. Vote: Orlosky yes, Cline yes, Knestrick yes. Motion carried.

Motion by Cline to approve the 2017 Office Employee Policy as submitted. Seconded by Knestrick. Vote: Orlosky yes, Cline yes, Knestrick yes. Motion carried.

Motion by Cline to approve **Resolution 2017-1** Township Tax Mills. Seconded by Orlosky. Vote: Orlosky yes, Cline yes, Knestrick yes. Motion carried.

Motion by Orlosky to retain Washington County Sewage Council as Sewerage Authority. Seconded by Knestrick. Vote: Orlosky yes, Cline yes, Knestrick yes. Motion carried.

Motion by Orlosky to appoint Tom Wright as Township Representative to the Sewage Council. Seconded by Knestrick. Vote: Orlosky yes, Cline yes, Knestrick yes. Motion carried.

Motion to reappoint the UCC Appeal Board members. All are current.

Motion by Orlosky to reappoint Park and Recreation Board member Dan Stanek for another 5 year term. Seconded by Knestrick. Vote: Orlosky yes, Cline yes, Knestrick yes. Motion carried.

Motion by Orlosky to reappoint Planning Commission board members Richard Guy, Sharon Maloy and Judy Cook. Seconded by Cline. Vote: Orlosky yes, Cline yes, Knestrick yes. Motion carried.

Motion to reappoint the Zoning Hearing Board members. All are current.

Motion by Orlosky to reappoint HMT and Associates, Inc. for Township UCC Code Inspection. Seconded by Cline. Vote: Orlosky yes, Cline yes, Knestrick yes. Motion carried.

Motion by Knestrick to approve Board of Supervisors, Township Manager and Township Secretary to attend the 2017 PSATS Convention with mileage and meal reimbursement. Seconded by Orlosky. Vote: Orlosky yes, Cline yes, Knestrick yes. Motion carried.

Motion by Knestrick to approve Board of Supervisors, Township Manager, Township Secretary and Township Auditors to attend the 2017 County Association Conference. Seconded by Cline. Vote: Orlosky yes, Cline yes, Knestrick yes. Motion carried.

Motion by Orlosky to appoint voting delegate of Tyler Linck to the Pennsylvania State Association of Township Officials. Seconded by Cline. Vote: Orlosky yes, Cline yes, Knestrick yes. Motion carried.

Motion by Knestrick to set rate for mileage reimbursement to match IRS rate schedule. Seconded by Orlosky. Vote: Orlosky yes, Cline yes, Knestrick yes. Motion carried.

Motion by Orlosky to approve, subject to the approval of the Board of Auditors, and establish the amount of coverage for employees and/or elected officials for the Dental Cost Reimbursement Plan as \$1,300 for the year 2017. Seconded by Knestrick. Vote: Orlosky yes, Cline yes, Knestrick yes. Motion carried.

Motion by Orlosky to comply with Pension ordinance requiring employee contribution of 3% of gross earnings in 2017 to the Non-Uniformed Pension Plan. Seconded by Cline. Vote: Orlosky yes, Cline yes, Knestrick yes. Motion carried.

Motion by Cline to adjourn Re-Organizational meeting made at 5:13 p.m.. Seconded by Knestrick. Vote: Orlosky yes, Cline yes, Knestrick yes. Motion carried.

Respectfully submitted,

Tyler Linck