

PSOUTH FRANKLIN TOWNSHIP
Re-Organizational Meeting
South Franklin Township Municipal Building
January 4, 2016

MEETING MINUTES

Supervisors: Chairman Mark Knestrick, Vice-Chair Kellie Orlosky, William Cline

Solicitor: Jim Jeffries

Township Manager: Tyler Linck

Guests: Sharon Maloy, Jim Maloy, Carolyn Kurucz, John Kurucz, Dennis Vasquez, and Robert Neilson

OATH OF OFFICE: William H. Cline was sworn in by Kellie Orlosky.

PLEDGE OF ALLEGIANCE

Meeting called to order at 4:30 p.m. by Knestrick.

Knestrick resigned his Chair and handed meeting over to Solicitor Jeffries.

Solicitor Jeffries asked for a motion to appoint a new Chairman. Motion by Cline to nominate Orlosky as Chair. Seconded by Knestrick. Vote: Orlosky abstain, Cline yes, Knestrick yes. Motion carried.

Motion by Knestrick to nominate Cline as Vice-Chair. Seconded by Orlosky. Vote: Knestrick, yes, Cline yes, Orlosky yes. Motion carried.

Motion to re-appoint Kellie Orlosky as Secretary/Treasurer at the rate established in the General Fund Budget 2016 made by Knestrick. Second by Cline. Vote: Knestrick yes, Cline yes, Orlosky abstain.

Motion made by Orlosky to reappoint Tyler Linck as Township Manager at a rate established in the 2016 General Fund Budget. Seconded by Cline. Vote: Knestrick yes, Orlosky yes, Cline yes.

Motion to designate Dempsey Moore as Road Crew Leader, at the rate established by the union contract made by Cline. Seconded by Knestrick. Vote: Knestrick yes, Orlosky yes, Cline yes. Motion carried.

Motion to reappoint Zoning/Code Enforcement Officer, Fred Pozzuto at a rate established in the 2016 General Fund Budget made by Cline. Seconded by Knestrick. Vote: Knestrick yes, Orlosky yes, Cline yes. Motion carried.

Motion to retain Custodian for Community Building and Pavilion, Nancy May at the rate established in the 2016 General Fund Budget, and to appoint the office staff to share the cleaning of the secured area of the

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Municipal building at the rate established in the 2016 General Fund Budget, made by Cline. Seconded by Knestrick. Vote: Knestrick yes, Orlosky yes, Cline yes. Motion carried.

Motion to retain Tom Bibby as Sewage Treatment Plant Officer at a salary established in the 2016 Sewage Fund Budget, made by Orlosky. Seconded by Cline. Vote: Knestrick yes, Orlosky yes, Cline yes. Motion carried.

Motion to set the Treasurer's Bond at \$750,000 made by Cline. Seconded by Knestrick. Vote: Knestrick yes, Orlosky yes, Cline yes. Motion carried.

Motion to set the Bond for Park Board Treasurer at \$15,000 made by Cline. Seconded by Orlosky. Vote: Knestrick yes, Orlosky yes, Cline yes. Motion carried.

Motion to set the Year 2016 Commission Rate for the Real Estate Tax Collector at 3% on all real estate taxes collected, including penalties and prior year taxes made by Cline. Seconded by Knestrick. Vote: Knestrick yes, Orlosky yes, Cline yes. Motion carried.

Motion to approve **Resolution 2016-1**, a resolution of the Township of South Franklin, Washington County to establish a joint tax collection district for South Franklin Township and the Borough of Green Hills for the purpose of collecting Real Estate Taxes in Green Hills Borough, made by Orlosky. Seconded by Cline. Vote: Knestrick yes, Orlosky yes, Cline yes. Motion carried.

Motion to appoint Bankson as Township Sewage Engineer and Gateway as Road Engineer for 2016 made by Cline. Seconded by Knestrick. Vote: Knestrick yes, Orlosky yes, Cline yes. Motion carried.

Motion to appoint James Jeffries and Associates as Township Solicitor for 2016 made by Orlosky. Seconded by Cline, with a retainer of \$250.00/month plus billable hours. Vote: Knestrick yes, Orlosky yes, Cline yes. Motion carried.

Motion to set the meeting dates for the Board of Supervisors for the last Wednesday of the month at 4:45 p.m. for agenda meetings beginning January 27, 2016, and the first Wednesday of the month at 4:45 p.m. for business meetings, beginning Tuesday, February 3, 2016, made by Cline. Seconded by Knestrick. Vote: Knestrick yes, Orlosky yes, Cline yes. Motion carried.

Motion to set office hours of 8:30 a.m. to 4:30 p.m., Monday through Friday, made by Cline. Seconded by Orlosky. Vote: Knestrick yes, Orlosky yes, Cline yes. Motion carried.

Motion that all checks issued by the Township must be signed by three of the four people authorized to sign, made by Orlosky. Seconded by Cline. Vote: Knestrick yes, Orlosky yes, Cline yes. Motion carried.

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Motion to retain Pittsburgh National Bank as depository for the Township General Fund and the Pennsylvania Local Government Investment Trust and Citizens Bank for investing idle funds made by Orlosky. Seconded by Cline. Vote: Knestrick yes, Orlosky yes, Cline yes. Motion carried.

Motion to approve the 2016 Office Employee Policy as submitted made by Orlosky. Seconded by Cline. Vote: Knestrick yes, Orlosky yes, Cline yes. Motion carried.

Motion to recommend to Auditors that Supervisors be paid \$50.00 each plus mileage if a personal vehicle is used for special road inspections, made by Orlosky, seconded by Cline. Vote: Knestrick yes, Orlosky yes, Cline yes. Motion carried.

Motion to set the rental cost of Pavilion #1 at \$150.00 (includes a \$25.00 damage deposit refund) and Pavilion #2 (up on the hill) at \$100.00 (includes a \$25.00 damage deposit refund) for 2016 rentals made by Orlosky. Seconded by Cline. Vote: Knestrick yes, Orlosky yes, Cline yes. Motion carried.

Motion to appoint Washington County Sewage Council as Sewerage Authority made by Knestrick. Seconded by Orlosky. Vote: Knestrick yes, Orlosky yes, Cline yes. Motion carried.

Motion to appoint Tom Wright as Township Representative to the Sewage Council made by Orlosky. Seconded by Cline. Vote: Knestrick yes, Orlosky yes, Cline yes. Motion carried.

Motion to reappoint the Appeal Board members Lewis Keith and Patrick Orlosky made by Cline. Seconded by Knestrick. Vote: Knestrick yes, Cline yes, Orlosky abstain. Motion carried.

Motion to reappoint HMT and Associates, Inc. for Township UCC Code Inspections made by Cline. Seconded by Orlosky. Vote: Knestrick yes, Orlosky yes, Cline yes. Motion carried.

Motion to appoint voting delegate of William H. Cline to the Pennsylvania State Association of Township Officials made by Knestrick. Seconded by Orlosky. Vote: Knestrick yes, Orlosky yes, Cline yes. Motion carried.

Motion to approve Supervisors and Township Manager to attend the PSATS Convention, and Annual Washington County Association of Township Officials conference, made by Orlosky. Seconded by Cline. Vote: Knestrick yes, Orlosky yes, Cline yes. Motion carried.

Motion to set rate for mileage reimbursement to match IRS rate schedule made by Orlosky, seconded by Cline. Vote: Knestrick yes, Orlosky yes, Cline yes. Motion carried.

Motion to comply with Pension ordinance requiring employee contribution of 3% of gross earnings in 2016 to the Non-Uniformed Pension Plan, made by Cline. Seconded by Orlosky. Vote: Knestrick yes, Orlosky yes, Cline yes. Motion carried.

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Motion to adjourn Re-Organizational meeting made at 4:44 p.m. by Orlosky. Seconded by Cline. Vote: Knestrick yes, Orlosky yes, Cline yes. Motion carried.

Respectfully submitted,

Tyler Linck