

SOUTH FRANKLIN TOWNSHIP
BOARD OF SUPERVISORS
South Franklin Township Municipal Building
Organizational Meeting
Agenda

January 7, 2019
4:45PM

PLEDGE OF ALLEGIANCE

Nominate temporary Chairman

Call to order

Appoint Chairman of the Board of Supervisors

Appoint Vice-Chairman of the Board of Supervisors

Motion to reappoint Township Manager (**Tyler Linck**) at rate established 2019 General Fund Budget

Motion to reappoint Secretary/Treasurer (**Kellie A. Orlosky**) at rate established in 2019 General Fund Budget

Motion to designate (**Charles Anderson**) as Crew Leader at the rate established by the Union Contract

Motion to reappoint Code/Zoning Officer (**Fred Pozzuto**) at rate established in 2019 General Fund Budget

Motion to reappoint **James Jeffries and Associates (James Jeffries)** as Township Solicitor for the year 2019 with a retainer of \$ 250.00 per month plus billable hours

Motion to retain **Nancy May** as the custodian for the Community Building and Pavilions and appoint the office staff to do the cleaning of the secured area of the Municipal Building at a rate established in the 2019 General Fund Budget.

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Motion to approve the hiring of a college student for the summer as the grounds keeper at the rate of \$ _____ (current rate \$ 11.00 per hr.)

Motion to set 2019 Commission Rate for the Real Estate Collector at 3% (currently 3%) on all real estate taxes collected, including penalties and prior year taxes

Motion to retain Tom Bibby (Wastewater Systems) as Sewage Treatment Plant Operator at a rate established in the 2019 Sewage Budget

Motion to appoint Bankson Engineers, Inc. as Sewage Engineer and Gateway Engineers as Road Engineers for Year 2019

Motion to set Treasurer's Bond at \$ 750,000.00 (currently \$ 750,000)

Motion to set Park Board Treasurer's Bond at \$15,000 (currently \$ 25,000)

Motion to set the meeting dates for the Board of Supervisors meetings for the first Tuesday of the month at 4:45PM for the Business meeting and the last Tuesday of the month at 4:45PM for the Planning meeting

Motion to establish office hours as 8:30 AM to 4:30 PM Monday through Friday.

Motion that all checks issued by the Township must be signed by at least three of the four authorized signers

Motion to retain Pittsburgh National Bank as depository for the Township General Fund and the Pennsylvania Local Government Investment Trust and Community Bank for investing of idle funds

Motion to approve the 2019 Employee Policy as submitted

Motion to retain the Washington County Sewage Council

Motion to appoint _____ (Kellie Orlosky) as South Franklin Township Representative for the Washington County Sewage Council Meetings

Motion to reappoint the UCC Appeal Board members Patrick Orlosky (need 2 new members)

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Motion to reappoint Park and Recreation Board members all are current

Motion to reappoint the Planning Commission Board members Kristen Jones and Justin Mankey

Motion to reappoint the Zoning Hearing Board members (need a new member)

Motion to appoint Michelle Serna to the Board of Auditors for the current year

Motion to reappoint HMT and Associates, Inc. for the Township UCC Code Inspection

Motion to approve Board of Supervisors, Township Manager, Township Secretary and Road Crew Leader to attend the 2019 Pennsylvania State Association of Township Supervisors Conference with mileage and meal reimbursement

Motion to approve Board of Supervisors, Township Manager, Township Secretary, Township Auditors to attend the 2019 County Association Conference

Motion to appoint a voting delegate of _____ (currently Tyler Linck) to the Pennsylvania State Association of Township Supervisors

Motion to set the rate for mileage reimbursement to match the IRS Mileage rate schedule (set at .58 for 2019)

Motion to approve, subject to the approval of the Board of Auditors to establish the amount of coverage for employees and/or elected officials for the Dental Cost Reimbursement Plan as \$ 1,300.00 for the year 2019 (currently \$ 1300.00).

Motion to comply with the Pension ordinance in requiring employees to contribute three percent (3%) of their gross earnings in 2019 to the Non-Uniformed Pension Plan

Motion to adjourn by _____ 2nd by _____