

SOUTH FRANKLIN TOWNSHIP
BOARD OF SUPERVISORS
South Franklin Township Municipal Building
Organizational Meeting

January 7, 2019
4:45PM

PLEDGE OF ALLEGIANCE – Chairman Cline began the pledge at 4:46pm

Nominate temporary Chairman – Kellie Orlosky nominated Mark Knestrick for temporary Chairman. Second by William Cline. Motion carried 3-0.

Call to order – Temporary Chairman Knestrick called the meeting to order and handed the direction of the meeting to Solicitor James Jeffries.

Appoint Chairman of the Board of Supervisors – Solicitor Jeffries asked the Board to appoint a Chairman. Orlosky nominated Cline. Second by Knestrick. Motion carried 3-0.

Appoint Vice-Chairman of the Board of Supervisors – Solicitor Jeffries asked the Board to appoint a Vice-Chairman. Knestrick nominated Orlosky. Second by Cline. Motion carried 3-0.

Motion to reappoint Township Manager Tyler Linck at rate established 2019 General Fund Budget.

Motion to reappoint Secretary/Treasurer Kellie A. Orlosky at rate established in 2019 General Fund Budget.

Motion to designate Charles Anderson as Crew Leader at the rate established by the Union Contract.

Motion to reappoint Code/Zoning Officer Fred Pozzuto at rate established in 2019 General Fund Budget.

Motion to reappoint James Jeffries and Associates as Township Solicitor for the year 2019 with a retainer of \$ 250.00 per month plus billable hours.

Motion to retain Nancy May as the custodian for the Community Building and Pavilions and appoint the office staff to do the cleaning of the secured area of the Municipal Building at a rate established in the 2019 General Fund Budget.

Motion to approve the hiring of a college student for the summer as the grounds keeper at the rate of no less than \$11.00.

Motion to set 2019 Commission Rate for the Real Estate Collector at 3% on all real estate taxes collected, including penalties and prior year taxes.

Motion to retain Tom Bibby of Wastewater Systems as Sewage Treatment Plant Operator at a rate established in the 2019 Sewage Budget.

Motion to appoint Bankson Engineers, Inc. as Sewage Engineer and Gateway Engineers as Road Engineers for Year 2019.

Motion to set Treasurer's Bond at \$ 750,000.00.

Motion to set Park Board Treasurer's Bond at \$15,000.

Motion to set the meeting dates for the Board of Supervisors meetings for the first Tuesday of the month at 4:45PM for the Business meeting and the last Tuesday of the month at 4:45PM for the Planning meeting.

Motion to establish office hours as 8:30 AM to 4:30 PM Monday through Friday.

Motion that all checks issued by the Township must be signed by at least three of the four authorized signers.

Motion to retain Pittsburgh National Bank as depository for the Township General Fund and the Pennsylvania Local Government Investment Trust and Community Bank for investing of idle funds.

Motion to approve the 2019 Employee Policy as submitted.

Motion to retain the Washington County Sewage Council.

Motion to appoint Kellie Orlosky as South Franklin Township Representative for the Washington County Sewage Council Meetings.

Motion to reappoint the UCC Appeal Board members Patrick Orlosky.

Motion to reappoint Park and Recreation Board members all are current.

Motion to reappoint the Planning Commission Board members Kristen Jones and Justin Mankey.

Motion to reappoint the Zoning Hearing Board members.

Motion to appoint Michelle Serna to the Board of Auditors for the current year.

Motion to reappoint HMT and Associates, Inc. for the Township UCC Code Inspection.

Motion to approve Board of Supervisors, Township Manager, Township Secretary and Road Crew Leader to attend the 2019 Pennsylvania State Association of Township Supervisors Conference with lodging, mileage and meal reimbursement.

Motion to approve Board of Supervisors, Township Manager, Township Secretary, Township Auditors to attend the 2019 County Association Conference.

Motion to appoint a voting delegate of Tyler Linck to the Pennsylvania State Association of Township Supervisors.

Motion to set the rate for mileage reimbursement to match the IRS Mileage rate schedule (set at .58 for 2019).

Motion to approve, subject to the approval of the Board of Auditors to establish the amount of coverage for employees and/or elected officials for the Dental Cost Reimbursement Plan as \$ 1,300.00 for the year 2019.

Motion to comply with the Pension ordinance in requiring employees to contribute three percent (3%) of their gross earnings in 2019 to the Non-Uniformed Pension Plan.

Motion by Knestrick to approve all motions as read and edited as noted above. Second by Orlosky. Motion carried 3-0.

Motion to adjourn by Orlosky 2nd by Knestrick.