

SOUTH FRANKLIN TOWNSHIP
BOARD OF SUPERVISORS
South Franklin Township Municipal Building
Organizational Meeting
Agenda

January 3, 2022
4:30 PM

PLEDGE OF ALLEGIANCE

Nominate temporary Chair

Call to order

Appoint Chair of the Board of Supervisors

Appoint Vice-Chair of the Board of Supervisors

Motion to reappoint Township Administrator ([Kellie Orlosky](#)) at rate established in 2022 General Fund Budget

Motion to reappoint Township Manager ([Tyler Linck](#)) at rate established in 2022 General Fund Budget

Motion to set Treasurer's Bond at \$ _____ (currently \$ 750.000)

Motion to designate ([Chuck Anderson](#)) as Crew Leader at the rate established by the Union Contract

Motion to reappoint Code/Zoning Officer ([Fred Pozzuto](#)) at rate established in the 2022 General Fund Budget

Motion to reappoint [Deriso, Deriso, Suher and Jeffries \(James Jeffries\)](#) at Township Solicitor for the year 2022 with a retainer of \$ 250.00 per month plus billable hours

Motion to retain ([Nancy May](#)) as the custodian for the Community Building and Pavilions and appoint office staff to clean the secured area of the Municipal Building at the rate established in the 2022 General Fund Budget

Motion to approve the hiring of a [grounds keeper](#) for the summer of 2022 at the rate of (currently \$ 11.00 per hour)

Motion to set 2022 Commission rate for the Real Estate Collector at [3%](#) (currently 3%) on all real estate collected, including penalties and prior year taxes

**Organization Agenda
January 3, 2022**

Motion to retain Tom Bibby (Wastewater Systems) as the Sewage Treatment Plant Operator at the rate established in the 2022 Sewage Budget

Motion to appoint Bankson Engineers, Inc. as Sewage Engineers and Gateway Engineers as Road Engineers for the year 2022

Motion to set Park Board Treasurer's Bond at \$ 25,000 (currently \$ 25,000)

Motion to set meeting dates for the Board of Supervisors for the first Tuesday of the month at 4:30PM and the planning meeting for the last Tuesday of the month at 4:30 PM for the year 2022

Motion to establish office hours as 8:30 AM to 4:30 PM Monday – Friday

Motion that all checks issued by the Township must be signed by three of the four authorized signers

Motion to retain Pittsburgh National Bank as depository for the Township General Fund and the Pennsylvania Local Government Investment Trust and Community Bank for investing of idle funds

Motion to approve 2022 Employee Policy as submitted

Motion to retain Washington County Sewage Council as the sewage authority

Motion to reappoint the UCC Appeal Board member (1 VACANCY)

Motion to reappoint Park and Recreation Board Member (HAVE 2 VACANCIES) for another 5-year term

Motion to reappoint Planning Commission Board members (ALL ARE CURRENT) to another 4-year term

Motion to reappoint Zoning Hearing Board members (Ray Racunas and Robert Champe) to another 4-year term

Motion to reappoint HMT and Associates, Inc. for the Township UCC Code Inspector

Motion to approve Board of Supervisors, Township Administrator and Township Manager to attend the 2022 Pennsylvania State Association of Township Supervisors Conference with mileage and meal reimbursement

Motion to approve Board of Supervisors, Township Administrator and Township Manager to attend the 2022 County Association Conference

Motion to appoint a voting delegate of _____ (currently Township Manager) to the Pennsylvania State Association of Township Supervisors

**Organization Agenda
January 4, 2021**

Motion to set the rate for mileage reimbursement to match the IRS Mileage rated schedule (set at 57.5 for 2022)

Motion to approve, subject to approval of the Board of Auditors to establish the amount of coverage for employees and/or elected officials for the Dental Cost Reimbursement Plan as \$ 1,300.00 for the year 2022 (currently \$1,300.00)

Motion to comply with the Pension ordinance requiring employees to contribute three percent (3%) of their gross earnings in 2022 to the Non-Uniformed Pension Plan

Motion to adjourn by _____ second by _____

Reorganization meeting adjourned