

SOUTH FRANKLIN TOWNSHIP
BOARD OF SUPERVISORS
South Franklin Township Municipal Building
Organizational Meeting
Meeting Minutes

SUPERVISORS: Daniel Stanek, Robert Leibhart and Brianna Gadani.

TOWNSHIP MANAGER: Tyler Linck

SOLICITOR: James Jeffries

VISITORS: Vickie Group and Jodi Borello

Call to Order 4:34 PM

PLEDGE OF ALLEGIANCE

Motion by Leibhart Nominate temporary Chair Gadani, 2nd by Stanek. Motion carried 3-0.

Solicitor Jeffries asks if any organizational changes are being made from 2024 to 2025.

Motion by Stanek, 2nd by Leibhart to discuss any changes. No changes are made. Motion carried 3-0.

Motion by Gadani to Appoint Chair Leibhart of the Board of Supervisors, 2nd by Stanek. Motion carried 3-0.

Motion by Stanek to Appoint Vice-Chair Gadani of the Board of Supervisors, 2nd by Leibhart. Motion carried 3-0.

Motion to reappoint Township Administrator Brianna Gadani at rate established in 2025 General Fund Budget

Motion to reappoint Township Manager Tyler Linck at rate established in 2025 General Fund Budget

Motion to set Treasurer's Bond at \$ 750,000

Motion to reappoint James Jeffries as Township Solicitor for the year 2025 with a retainer of \$ 250.00 per month plus billable hours

Motion to designate (Brian Sprowls) as Crew Leader at the rate established by the Union Contract

Motion to retain (Nancy May) as the custodian for the Community Building and Pavilions and appoint office staff to clean the secured area of the Municipal Building at the rate established in the 2025 General Fund Budget

Motion to reappoint Code/Zoning Officer (Fred Pozzuto) at rate established in the 2025 General Fund Budget

Motion to approve the hiring of a grounds keeper for the summer of 2025 at the rate of \$ 12.00 per hour

Motion to set 2025 Commission rate for the Real Estate Collector at 3% on all real estate collected, including penalties and prior year taxes

Motion to retain Tom Bibby (Wastewater Systems) as the Sewage Treatment Plant Operator at the rate established in the 2025 Sewage Budget

Motion to appoint Bankson Engineers, Inc. as Sewage Engineers and Gateway Engineers as Road Engineers for the year 2025

Motion to set meeting dates for the Board of Supervisors for the first Tuesday of the month at 4:30PM and the planning meeting for the last Tuesday of the month at 4:30 PM for the year 2025

Motion to establish office hours as 8:30 AM to 4:30 PM Monday – Friday, closed 12:30 – 1:30 PM for lunch

Motion that all checks issued by the Township must be signed by three of the four authorized signers

Motion to retain Pittsburgh National Bank as depository for the Township General Fund and the Pennsylvania Local Government Investment Trust and Community Bank for investing of idle funds

Motion to approve 2025 Office Policy as submitted

Motion to retain Washington County Sewage Council as the sewage authority

Motion to reappoint the UCC Appeal Board members

Motion to disband the Park and Recreation Boad

Motion to reappoint Planning Commission Board members to another 4-year term

Motion to reappoint Zoning Hearing Board members to another 4-year term

Motion to appoint United Code Consultants (Dennis Smith) for the Township UCC Code Inspector

Motion to renew contract with Greene County Regional Police Department

Motion to approve Board of Supervisors, Township Secretary, Township Manager and Roadcrew Leader to attend the 2025 Pennsylvania State Association of Township Supervisors Conference with mileage and meal reimbursement

Motion to approve Board of Supervisors, Township Secretary and Township Manager to attend the 2025 County Association Conference

Motion to appoint a voting delegate of Township Manager to the Pennsylvania State Association of Township Supervisors

Motion to set the rate for mileage reimbursement to match the IRS Mileage rated schedule (set at 67.0 for 2025)

Motion to approve, subject to approval of the Board of Auditors to establish the amount of coverage for elected officials for the Dental Cost Reimbursement Plan as \$ 1,300.00 for the year 2025

Motion to comply with the Pension ordinance requiring employees to contribute three percent (3%) of their gross earnings in 2025 to the Non-Uniformed Pension Plan

Motion to adjourn by Stanek, 2nd by Leibhart. Motion carried 3-0.

Reorganization meeting adjourned